

MINUTES OF THE
QUINTE WEST PUBLIC LIBRARY BOARD
Regular Meeting - May 26, 2021 – 10:30 a.m.
Virtual via Zoom

Present: D.Couture (Chair), Councillor L.Reid (Vice-Chair), Councillor S.Freeman, N. Alderson, C.Lane, B.Lloyd, B.Yakachuk

Staff: S.Humphreys (CEO/Secretary/Treasurer), Y.Wolters (Recording Secretary)

CALL TO ORDER

D.Couture called the meeting to order at 10:30 a.m.

APPROVAL OF THE AGENDA

Motion: to accept the agenda, as presented.

(Moved by L.Reid, Seconded by S.Freeman) carried.

DECLARATION OF PECUNIARY INTEREST

There were none.

MINUTES OF THE PRECEDING MEETING

Motion: to accept the minutes of April 28, 2021; as circulated.

(Moved by B.Yakachuk, Seconded by N.Alderson) carried.

BUSINESS ARISING FROM THE MINUTES

New Website: There is no launch date yet, perhaps July. Accordingly, the launch of the new logo will also be postponed to July.

Summer Student: The job posting is active and V.Pritchard is overseeing the hiring process.

STAFF REPORT

Statistical Report

Motion: to accept the statistical report for April 2021.

(Moved by B.Lloyd, Seconded by C.Lane) carried.

Financial Report

Motion: to accept the financial report for April 2021, showing revenue of \$132,757. and expenditures of \$118,079.

(Moved by S.Freeman, Seconded by B.Yakachuk) carried.

May 26, 2021

Chief Executive Officer's Report

S.Humphreys updated the board on activities in the library during the preceding month including; summer programming plans, painting and signage are being updated with the new logo colours, new Provincial reopening plan has libraries opening to the public in Step 2 (July 5?) and the Stay at Home Order will be addressed on June 2.

Motion: to accept the CEO Report.

(Moved by B.Lloyd, Seconded by L.Reid) carried.

DECISION ITEMS/NEW BUSINESS

Donation Platform: *Canada Helps* is an online platform that supports non-profit organizations in processing online charitable donations receiving payments by credit card and paypal. For this service they retain 3.75% of the donation. Since the QWPL cannot process donations in that format, it would serve us to have this donation option available on our new website. The library would continue to accept and process cheque, cash and debit donations. The *Canada Helps* option would give an opportunity for someone at a distance to donate easily to us. There are no monthly/yearly costs associated with the service.

Motion: that the Quinte West Public Library Board approves the use of the *Canada Helps* platform to process credit card and paypal donation options.

(Moved by: N.Alderson, Seconded by B.Yakachuk) carried.

CORRESPONDENCE, ITEMS OF INFORMATION AND PUBLIC INPUT

S.Humphreys shared a Facebook note of appreciation for Library services.

DATE OF NEXT MEETING: June 30, 2021

IN CAMERA SESSION

There was none.

ADJOURNMENT

Motion: that the Quinte West Public Library Board now adjourn at 10:50 a.m. (Moved by B.Lloyd, Seconded by S.Freeman) carried.

Suzanne Humphreys

CEO/Secretary/Treasurer

Doug Couture

Chairperson