

MINUTES OF THE
QUINTE WEST PUBLIC LIBRARY BOARD
February 22nd, 2017 – 3:00 p.m.
Multi-Purpose Room

Present: R. MacIntosh, Vice-Chair
N. Gates
C. Lane
B. Yakachuk

Staff: R. Turtle
C. Boutilier
Y. Wolters

Regrets: D. Couture
S. Freeman
J. Vanleeuwen

CALL TO ORDER

R. MacIntosh called the meeting to order at 3:01 p.m.

APPROVAL OF THE AGENDA

Motion: to accept the agenda as circulated.
(Yakachuk, Lane) carried.

DECLARATION OF PECUNIARY INTEREST

There was none.

MINUTES OF THE PRECEDING MEETING

Motion: to accept the minutes of January 25th, 2017 as circulated.
(Lane, Yakachuk) carried.

BUSINESS ARISING FROM MINUTES

Symphony SaaS system - a letter has been sent, should hear back mid-late March.

QUINTE WEST PUBLIC LIBRARY BOARD

February 22, 2017 (cont'd)

Security cameras (Frankford branch) – the alarm company has inspected and installation is scheduled. This is being coordinated and funded by the City.

STAFF REPORTS

Chief Executive Officer's Report – R. Turtle updated the board on activities in the library in the preceding month including a contract job share staffing position for an employee's parental leave and the possibility of a portable computer lab station through a Grant proposal.

Financial Report for December 2016

Motion: to accept the Financial report for December 2016 showing revenues of \$259,096 and expenditures of \$282,161. (Gates, Yakachuk) carried.

Unfunded liability on audit statement

Motion: that the Quinte West Library Board transfer \$17,868.57 from reserves to pay out the unfunded liability appearing on the audit statements. (Yakachuk, Gates) carried.

2017 Operating Budget - R. Turtle and C. Boutilier presented the operating budget.

Motion: to approve the 2017 operating budget and to forward same to the city's Director of Finance for inclusion in the overall city budget. (Lane, Gates) carried.

QUINTE WEST PUBLIC LIBRARY BOARD

February 22, 2017 (cont'd)

Reserve Account

Motion: to accept the report showing the library's reserve accounts for 2016.

(Lane, Yakacuk) carried.

DECISION ITEMS/NEW BUSINESS

There were none.

CORRESPONDENCE, ITEMS OF INFORMATION AND PUBLIC INPUT

There were none.

IN CAMERA SESSION

There was none.

DATE OF NEXT MEETING: March 29, 2017 3:00 p.m. Multi-Purpose Room

ADJOURNMENT

Motion: to adjourn.

(Yakachuk, Gates) carried.


Secretary


Vice-chair