

MINUTES OF THE  
QUINTE WEST PUBLIC LIBRARY BOARD

November 29th, 2017 – 3:00 p.m.

Frankford Branch

Present: J. Vanleeuwen – Chair  
D. Couture  
S. Freeman  
N. Gates  
R. MacIntosh  
B. Yakachuk

Staff: R. Turtle  
C. Boutilier  
Y. Wolters

Regrets: C. Lane

CALL TO ORDER

J. Vanleeuwen called the meeting to order at 3:00 p.m.

APPROVAL OF THE AGENDA

Motion: to accept the agenda as circulated.  
(Freeman, Yakachuk) carried.

DECLARATION OF PECUNIARY INTEREST

There was none.

MINUTES OF THE PRECEDING MEETING

Motion: to accept the minutes of October 25, 2017 as circulated.  
(Gates, MacIntosh) carried.

## QUINTE WEST PUBLIC LIBRARY

November 29, 2017 (cont'd)

### STAFF REPORTS

**Chief Executive Officer's Report** – R. Turtle updated the board on activities in the library in the preceding month including; latest statistics, the ordering of a laptop mobile unit purchased primarily with the new library digital services funds from the province and further partnership plans developing for the 2018 event planned recognizing the 100<sup>th</sup> anniversary of the Trenton Munitions Plant explosion.

Motion: to accept the CEO's report.  
(Freeman, Gates) carried.

### Financial Report

Motion: to accept the financial report for October 2017 showing revenues of \$130,145 and the expenditures of \$106,686, as circulated.  
(Couture, Freeman) carried.

### DECISION ITEMS/NEW BUSINESS

#### **Policy Review - CIRCULATION POLICIES**

Motion: to accept the circulation policies#1-17 as presented.  
(Freeman, Gates) carried.

### CORRESPONDENCE, ITEMS OF INFORMATION AND PUBLIC INPUT

**Sunday Operating Hours** – received for information patron entry statistics from Belleville Public Library.

**Ontario Library Association (OLA) Super Conference 2018** – Saturday, February 3<sup>rd</sup>, 2018 has sessions for board members.

QUINTE WEST PUBLIC LIBRARY

November 29, 2017 (cont'd)

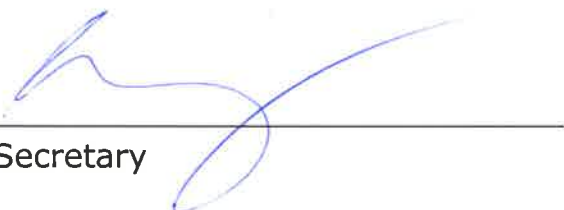
IN CAMERA SESSION

There was none

DATE OF NEXT MEETING: December 20, 2017 3:00 p.m.

AJOURNMENT

Motion: to adjourn.  
(Freeman, MacIntosh) carried.

  
Secretary

  
Chair