

MINUTES OF THE
QUINTE WEST PUBLIC LIBRARY BOARD
September 18, 2019 – 2:00 p.m.
Multi-Purpose Room

Present: D. Couture - Chair
C. Lane
B. Lloyd
L. Reid
B. Yakachuk
Staff: S. Humphreys
Y. Wolters
Regrets: N. Alderson
S. Freeman

CALL TO ORDER

D. Couture called the meeting to order at 2:00 p.m.

APPROVAL OF THE AGENDA

Motion: to accept the agenda, as circulated.
(Reid, Lloyd) carried.

DECLARATION OF PECUNIARY INTEREST

There were none.

MINUTES OF THE PRECEDING MEETING

Motion: to accept the minutes of June 26, 2019, as circulated.
(Lloyd, Lane) carried.

BUSINESS ARISING FROM THE MINUTES

RFID update

The system has had many technical issues with the pads and software but it is now up and going in both locations. In response to the difficulties, Bibliotheca has discounted their Service Agreement.

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STAFF REPORT

Chief Executive Officer's Report – S. Humphreys updated the board on activities in the library during the preceding month including; department quarterly reports, statistics, staff training, AMPLO report and upcoming events celebrating October being Canadian Library month.

Motion: to accept the CEO's report.
(Lloyd, Lane) carried.

Financial Report for June 2019

Motion: to accept the financial report for June 2019, showing revenue of \$120,017.59 and expenditures of \$174,849.87.
(Lane, Yakachuk) carried.

Financial Report for July 2019

Motion: to accept the financial report for July 2019 showing revenue of \$121,075.83 and expenditures of \$107,319.58.
(Lloyd, Reid) carried.

DECISION ITEMS/NEW BUSINESS

Library Refresh - Request for Proposal

Motion: that the Quinte West Public Library Board authorizes the sum of \$25,000 to be transferred from reserves to cover the initial costs associated with the hiring of an architect for the renovation of the Trenton branch should we decide to proceed.
(Lloyd, Lane) carried.

Final Draft Strategic Plan

Motion: to accept the Strategic Plan for 2020-2024, as presented.
(Yakachuk, Reid) carried.

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Personnel Policy #7 – Notice of Vacancies

Motion: that the Quinte West Public Library Board amends Personnel Policy #7: Notice of Vacancies to reflect that vacancies are posted simultaneously internally and externally.
(Reid, Yakachuk) carried.

CORRESPONDENCE, ITEMS OF INFORMATION AND PUBLIC INPUT

There were none.

DATE OF NEXT MEETING: October 30, 2019

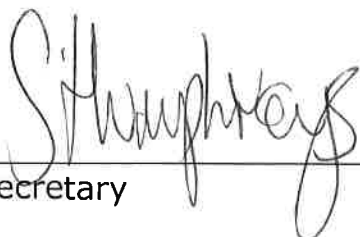
IN CAMERA SESSION

Motion: to move into closed session at 3:25 p.m. pursuant to the Public Libraries Act, RSO 1990, section 16.1.4 regarding personnel matters.
(Yakachuk, Lane) carried.

Motion: to return the meeting to an open session.
(Lloyd, Lane) carried.

AJOURNMENT

Motion: that the Quinte West Public Library Board now adjourn at 4:08 p.m.
(Reid, Yakachuk) carried.


Secretary


Chair