

MINUTES OF THE
QUINTE WEST PUBLIC LIBRARY BOARD
Regular Meeting - April 28, 2021 – 10:30 a.m.
Virtual via Zoom

Present: D.Couture (Chair), Councillor L.Reid (Vice-Chair), N. Alderson, C.Lane, B.Lloyd, B.Yakachuk

Staff: S.Humphreys (CEO/Secretary/Treasurer), Y.Wolters (Recording Secretary)

Regrets: Councillor S.Freeman

CALL TO ORDER

D.Couture called the meeting to order at 10:29 a.m.

APPROVAL OF THE AGENDA

Motion: to accept the agenda, as presented.
(Moved by L.Reid, Seconded by B.Lloyd) carried.

DECLARATION OF PECUNIARY INTEREST

There were none.

MINUTES OF THE PRECEDING MEETING

Motion: to accept the minutes of March 31, 2021; as circulated.
(Moved by B.Lloyd, Seconded by C.Lane) carried.

BUSINESS ARISING FROM THE MINUTES

New Website: launch is behind schedule, perhaps May? While website work continues with the development team, S.Humphreys shared her approval of a first look at the new homepage.

New Signage: is in process for Trenton; highlighting the library's entrance while incorporating the new Logo.

STAFF REPORT

Statistical Report

Motion: to accept the statistical report for March 2021.
(Moved by N.Alderson, Seconded by B.Lloyd) carried.

Financial Report

Motion: to accept the financial report for March 2021, showing revenue of \$133,988 and expenditures of \$144,921.
(Moved by B.Yakachuk, Seconded by B.Lloyd) carried.

Chief Executive Officer's Report

S.Humphreys updated the board on activities in the library during the preceding month including; application approval for 2 Summer students, Contactless pickup of library materials and other services have been busy, also offering access to a Chromebook in front of City Hall, printing services and extended loan periods during the provincial Stay at Home Order, preparations for Website & Logo launch continue and a look ahead to May events highlighted in the Newsletter.

Motion: to accept the CEO Report.
(Moved by L.Reid, Seconded by B.Lloyd) carried.

DECISION ITEMS/NEW BUSINESS

Draft Financial Statements 2020

S.Humphreys reviewed the circulated draft financial statements.

Motion: to accept the draft financial statements for 2020, as presented and authorize the CEO and Board Chair to sign off on same.
(Moved by B.Lloyd, Seconded by B.Yakachuk) carried.

CORRESPONDENCE, ITEMS OF INFORMATION AND PUBLIC INPUT
There were none.

DATE OF NEXT MEETING: May 26, 2021

IN CAMERA SESSION
There was none.

ADJOURNMENT

Motion: that the Quinte West Public Library Board now adjourn at 10:55 a.m. (Moved by B.Lloyd, Seconded by L.Reid) carried.

Suzanne Humphreys

CEO/Secretary/Treasurer

Doug Couture

Chairperson