

MINUTES OF THE
QUINTE WEST PUBLIC LIBRARY BOARD
Regular Meeting - February 24, 2021 – 10:30 a.m.
Virtual via Zoom

Present: D.Couture (Chair), Councillor L.Reid (Vice-Chair), Councillor S.Freeman,
*N. Alderson, C.Lane, B.Lloyd, B.Yakachuk

Staff: S.Humphreys (CEO/Secretary/Treasurer), Y.Wolters (Recording Secretary)

CALL TO ORDER

D.Couture called the meeting to order at 10:30 a.m.

APPROVAL OF THE AGENDA

Motion: to accept the agenda, as presented.

(Moved by B.Yakachuk, Seconded by B.Lloyd) carried.

DECLARATION OF PECUNIARY INTEREST

There were none.

MINUTES OF THE PRECEDING MEETING

Motion: to accept the minutes of January 27, 2021; as circulated.

(Moved by C.Lane, Seconded by S.Freeman) carried.

Motion: to accept the In-Camera minutes of January 27, 2021; as circulated.

(Moved by B.Yakachuk, Seconded by L.Reid) carried.

BUSINESS ARISING FROM THE MINUTES

Stirling M.I.L.L.

S.Humphreys and J.Reid from the M.I.L.L. have returned to implementing instrument borrowing, now that the library is reopened to the public.

STAFF REPORT

Statistical Report

Motion: to accept the statistical report for January 2021.

(Moved by B.Lloyd, Seconded by C.Lane) carried.

Financial Report

There was none as January financials are not yet available.

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*Neil Alderson joined the meeting

Chief Executive Officer's Report

S.Humphreys updated the Board on what's new in the library including:

- all City & Library staff are using a new Covid-19 screening tool that records that Staff self-screening answers.
- QWPL will offer access to LinkedIn Learning; professional development courses for learning new skills/retraining etc.
- K.Richardson (Adult Services Librarian) has joined with a local group; Community Wellbeing Safety Action Plan whose focus includes mental health and affordable housing, to see how the library can help meet these community needs.
- The Public School Board is promoting that every kindergarten child should have a library card ensuring equal access to resources. Library promotional material will be included at kindergarten registration. March Break for schools is postponed to April accordingly; library programming will happen in April.
- The library's new Logo will launch coinciding with the new website launch (mid-April). Library cards have been ordered, Staff/Board shirt options and Book bag options are being finalized. Other promotional items are being considered, either to be made in library (buttons) or ordered in for the April launch.

DECISION ITEMS/NEW BUSINESS

Alignment with Non Union Wages and Benefits

S.Humphreys spoke to City Council's approval of the 2020-2022 wage and benefit changes for senior management and Non Union groups at the Municipality, being adjusted in line with the ratified settlement of CUPE and its Local 799.

Motion: that the Quinte West Public Library Board accepts the recommendation to approve the adjustment of wages and benefits for the staff of the Quinte West Public Library in keeping with the ratified settlement of CUPE and its local 799, as presented.
(Moved by S.Freeman, Seconded by L.Reid) carried.

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CORRESPONDENCE, ITEMS OF INFORMATION AND PUBLIC INPUT

S.Humphreys shared an email from a library patron, expressing thanks to all library staff for their helpfulness during lockdown.

S.Freeman shared that she also has heard many positive responses regarding the library's visibility through programming; specifically when the City Public Works & Fire departments joined in with the reading programs.

L.Reid expressed thanks that the Frankford branch is also very busy with library services.

DATE OF NEXT MEETING: March 31, 2021

IN CAMERA SESSION

There was none.

ADJOURNMENT

Motion: that the Quinte West Public Library Board now adjourn at 10:52 a.m. (Moved by B.Yakachuk, Seconded by B.Lloyd) carried.

Suzanne Humphreys

CEO/Secretary/Treasurer

Doug Couture

Chairperson