

MINUTES OF THE
QUINTE WEST PUBLIC LIBRARY BOARD
Regular Meeting - November 25, 2020 – 10:30 a.m.
Virtual via Zoom

Present: D.Couture (Chair), Councillor L.Reid (Vice-Chair), Councillor S.Freeman, N. Alderson, C.Lane, B.Lloyd, B.Yakachuk

Staff: S.Humphreys (CEO/Secretary/Treasurer), Y.Wolters (Recording Secretary)

CALL TO ORDER

D.Couture called the meeting to order at 10:31 a.m.

APPROVAL OF THE AGENDA

Motion: to accept the agenda, as amended.
(Moved by L.Reid, Seconded by B.Lloyd) carried.

DECLARATION OF PECUNIARY INTEREST

There were none.

MINUTES OF THE PRECEDING MEETING

Motion: to accept the minutes of October 28, 2020; as circulated.
(Moved by S.Freeman, Seconded by L.Reid) carried.

Motion: to accept the In-Camera minutes of October 28, 2020; as circulated.
(Moved by L.Reid, Seconded by B.Lloyd) carried.

BUSINESS ARISING FROM THE MINUTES

Rebrand Logo: Options are expected soon from Wondermatter. From there the Logo focus group will review the two options and request further revisions if necessary. The group's favourite Logo option will be brought to the library Board for final approval.

Stirling M.I.L.L. Partnership: Arrangements are being finalized, instrument drop off & pick up at Quinte West Public Library should be an option shortly.

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STAFF REPORT

Statistical Report

Motion: to accept the statistical report for October, 2020.
(Moved by C.Lane, Seconded by S.Freeman) carried.

Financial Report

Motion: to accept the financial report for October 2020, showing revenue of \$183,327. and expenditures of \$111,695.
(Moved by B.Lloyd, Seconded by B.Yakachuk) carried.

Chief Executive Officer's Report

S.Humphreys updated the Board re: Covid-19 cost reimbursements, December Library Newsletter highlighting upcoming library activities and new programming.

Motion: to accept the CEO Report.
(Moved by B.Lloyd, Seconded by B.Yakachuk) carried.

DECISION ITEMS/NEW BUSINESS

Extending Fine Free trial

As we are still very much in the midst of the pandemic, it has been impossible to determine the implications of our 6 month fine free period at this time. Recommendation is to remain fine free on most material for the full year of 2021. The exceptions being items of higher value and demand such as Fast Lane best sellers, hot spots and parking passes.

Motion: that the Quinte West Public Library Board authorises the CEO to extend the fine free trial for the year of 2021. At the end of this period the CEO will provide a report on the findings of this trial.
(Moved by S.Freeman, Seconded by B.Yakachuk) carried.

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Dates of 2021 Library Board Meetings

Motion: that the Quinte West Public Library Board continues to meet (virtually during the pandemic) at 10:30 a.m. on the last Wednesday of every month, excepting July & December.
(Moved by B.Lloyd, Seconded by B.Yakachuk) carried.

CORRESPONDENCE, ITEMS OF INFORMATION AND PUBLIC INPUT
There were none.

DATE OF NEXT MEETING: January 27, 2021

Motion: That the December 2020 monthly meeting of the Quinte West Public Library Board be cancelled.
(Moved by: S.Freeman, Seconded by B.Lloyd) carried

IN CAMERA SESSION
There was none.

ADJOURNMENT

Motion: that the Quinte West Public Library Board now adjourn at 11:05 a.m. (Moved by L.Reid, Seconded by B.Lloyd) carried.

Suzanne Humphreys

CEO/Secretary/Treasurer

Doug Couture

Chairperson