

MINUTES OF THE  
QUINTE WEST PUBLIC LIBRARY BOARD  
Regular Meeting - June 24, 2020 – 10:30 a.m.  
Virtual via Zoom

**Present:** D.Couture (Chair), Councillor L.Reid (Vice-Chair), Councillor S.Freeman, C.Lane, B.Lloyd, B.Yakachuk

**Staff:** S.Humphreys (CEO/Secretary/Treasurer), Y.Wolters (Recording Secretary)

**Regrets:** N.Alderson

#### CALL TO ORDER

D.Couture called the meeting to order at 10:34 a.m.

#### APPROVAL OF THE AGENDA

Motion: to accept the agenda, as presented.

(Moved by B.Lloyd , Seconded by C.Lane) carried.

#### DECLARATION OF PECUNIARY INTEREST

There were none.

#### MINUTES OF THE PRECEDING MEETING

Motion: to accept the minutes of May 27, 2020, as circulated.

(Moved by S.Freeman, Seconded by B.Yakachuk) carried.

Motion: to accept the minutes of May 27, 2020 In Camera Session, as circulated.

(Moved by B.Lloyd, Seconded by C.Lane) carried.

#### BUSINESS ARISING FROM THE MINUTES

A Self-Serve Pay Station for the Printer has been ordered. This will allow multiple payment options directly to Patrons without requiring Staff assistance.

#### STAFF REPORT

##### **Statistical Report**

Motion: to accept the statistical report for May, 2020.

(Moved by B.Yakachuk, Seconded by B.Lloyd) carried.

QUINTE WEST PUBLIC LIBRARY

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**Financial Report**

Motion: to accept the financial report for May 2020, showing revenue of \$132,280.62 and expenditures of \$74,428.85.

(Moved by S.Freeman, Seconded by B.Lloyd) carried.

**Department Reports**

Motion: to accept the quarterly department report for May, 2020.

(Moved by L.Reid, Seconded by B.Yakachuk) carried.

**Chief Executive Officer's Report**

S.Humphreys presented the board with an update regarding library services, staffing and Covid-19 developments during the preceding month, as well as reopening plans.

Motion: to accept the CEO report, as circulated.

(Moved by C.Lane, Seconded by B.Lloyd) carried.

DECISION ITEMS/NEW BUSINESS

**Recall of part-time Staff**

Motion: that the Quinte West Public Library Board authorize the CEO to recall part-time staff as the workload demands & apprise the Board.

(Moved by S.Freeman, Seconded by L.Reid) carried.

CORRESPONDENCE, ITEMS OF INFORMATION AND PUBLIC INPUT

There were none.

DATE OF NEXT MEETING: September 30, 2020

IN CAMERA SESSION

There was none.

ADJOURNMENT

Motion: that the Quinte West Public Library Board now adjourn at 11:22 a.m.

(Moved by S.Freeman, Seconded by B.Yakachuk) carried.

*Suzanne Humphreys*

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CEO/Secretary/Treasurer

*Doug Couture*

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Chairperson