

MINUTES OF THE
QUINTE WEST PUBLIC LIBRARY BOARD
Regular Meeting - October 28, 2020 – 10:30 a.m.
Virtual via Zoom

Present: D.Couture (Chair), Councillor L.Reid (Vice-Chair), Councillor S.Freeman, N. Alderson, C.Lane, B.Lloyd, B.Yakachuk

Staff: S.Humphreys (CEO/Secretary/Treasurer), Y.Wolters (Recording Secretary)

CALL TO ORDER

D.Couture called the meeting to order at 10:30 a.m.

APPROVAL OF THE AGENDA

Motion: to accept the agenda, as amended.
(Moved by L.Reid, Seconded by C.Lane) carried.

DECLARATION OF PECUNIARY INTEREST

There were none.

MINUTES OF THE PRECEDING MEETING

Motion: to accept the minutes of September 30, 2020, as circulated.
(Moved by S.Freeman, Seconded by B.Yakachuk) carried.

BUSINESS ARISING FROM THE MINUTES

Rebrand Logo: WonderMatter presented a workshop for the rebrand.

Mobile Hotspots: Now available to the public, working on promotion to reach the community.

Mandatory Masks: an issue involving mandatory mask wearing *regardless of medical exceptions* has been addressed and resolved.

STAFF REPORT

Statistical Report

Motion: to accept the statistical report for September, 2020.
(Moved by N.Alderson, Seconded by B.Lloyd) carried.

QUINTE WEST PUBLIC LIBRARY
October 28, 2020

Financial Report

Motion: to accept the financial report for September 2020, showing revenue of \$132,806. and expenditures of \$127,485.
(Moved by B.Lloyd, Seconded by S.Freeman) carried.

Chief Executive Officer's Report

S.Humphreys updated the Board re: activities in the preceding month including; development charges, new website process, review of October Public Library month activities.

Motion: to accept the CEO Report.
(Moved by L.Reid, Seconded by C.Lane) carried.

DECISION ITEMS/NEW BUSINESS

Stirling M.I.L.L. Partnership:

Motion: that the Quinte West Library Board approve a partnership between the QWPL and the Stirling MILL with the understanding that the MILL volunteers adhere to the hygiene standards outlined by the Hastings and Prince Edward Public Health Unit.
(Moved by B.Yakachuk, Seconded by L.Reid) carried.

December 28, 2020:

Motion: that the Quinte West Library Board approve the closure of its facilities on Monday December 28th 2020 and that the part time staff scheduled to work that day be given the opportunity to make up the lost hours within the pay period.
(Moved by C.Lane, Seconded by B.Lloyd) carried.

CORRESPONDENCE, ITEMS OF INFORMATION AND PUBLIC INPUT
There were none.

DATE OF NEXT MEETING: November 25, 2020

QUINTE WEST PUBLIC LIBRARY
October 28, 2020

IN CAMERA SESSION

Motion: to move into closed session at 10:45 a.m. pursuant to the Public Libraries Act, RSO 1990, section 16.1.4 regarding personnel matters. (Moved by L.Reid, Seconded by B.Yakachuk) carried.

Motion: to return the meeting to an open session.
(Moved by B.Lloyd, Seconded by B.Yakachuk) carried.

Motion: that the recommendation made during In Camera Session be adopted. (Moved by S.Freeman, Seconded by C.Lane) carried.

ADJOURNMENT

Motion: that the Quinte West Public Library Board now adjourn at 11:03 a.m. (Moved by N.Alderson, Seconded by C.Lane) carried.

Suzanne Humphreys

CEO/Secretary/Treasurer

Doug Couture

Chairperson