

MINUTES OF THE
QUINTE WEST PUBLIC LIBRARY BOARD

January 20, 2016 – 2:00 p.m.

Quiet Study Room

Present: J. Vanleeuwen – Chair
D. Couture
N. Gates
B. Larocque
B. Yakachuk

Staff: R. Turtle
C. Boutilier
Y. Wolters

Regrets: S. Freeman
R. MacIntosh

CALL TO ORDER

J. Vanleeuwen called the meeting to order at 2:10 p.m.

APPROVAL OF THE AGENDA

Motion: to accept the agenda as circulated.
(Gates, Larocque) carried.

DECLARATION OF PECUNIARY INTEREST

There was none.

MINUTES OF THE PRECEDING MEETING

Motion: to accept the minutes of November 25, 2015 as
circulated.
(Couture, Yakachuk) carried.

QUINTE WEST PUBLIC LIBRARY BOARD

January 20, 2016 (cont'd)

STAFF REPORTS

Chief Executive Officer report – R. Turtle updated the board on activities in the library in the preceding month. HR meetings continue to focus on the SOLS competencies.

Motion: to accept the CEO's report.
(Gates, Yakachuk,) carried.

DECISION ITEMS

Health and Safety Policy

Motion: that the Quinte West Public Library Board adopt the Health and Safety policy for 2016 as required by the Occupational Health and Safety Act (Section 25(2)(j)).
(Laroque, Gates) carried.

Accessible Employment Policy

Motion: that the Quinte West Public Library Board adopt the Accessible Employment Policy for 2016.
(Yakachuk, Couture) carried.

Workplace Violence Policy

Motion: that the Quinte West Public Library Board adopt the Workplace Violence Policy for 2016.
(Gates, Laroque) carried.

Workplace Harassment Policy

Motion: that the Quinte West Public Library Board adopt the Workplace Harassment Policy for 2016.
(Couture, Yakachuk) carried.

QUINTE WEST PUBLIC LIBRARY BOARD

January 20, 2016 (cont'd)

Financial Report –

Motion: to accept the Financial report for December 2015 showing revenues of \$109,576 and expenditures of \$116,183 (Couture, Larocque) carried.

CORRESPONDENCE, ITEMS OF INFORMATION AND PUBLIC INPUT

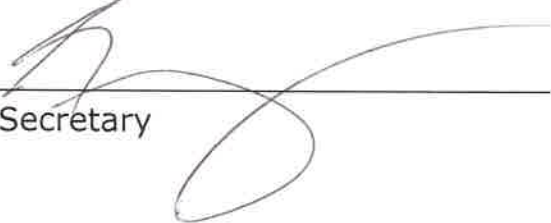
R. Turtle confirmed Public Works is aware of the request for a bench behind the Frankford branch library.

DATE OF NEXT MEETING: February 24, 2016 – 2:00 p.m. - Multi-Purpose Room

IN CAMERA SESSION

There was none.

Motion: to adjourn.
(Larocque, Gates) carried.


Secretary


Chair