

MINUTES OF THE
QUINTE WEST PUBLIC LIBRARY BOARD
April 27, 2016 – 3:00 p.m.
Multi-Purpose Room

Present: J. Vanleeuwen – Chair
D. Couture
S. Freeman
N. Gates
B. Larocque
R. MacIntosh
B. Yakachuk

Staff: R. Turtle
C. Boutilier
Y. Wolters

Introduction of our new Children's Services Coordinator/Branch Liaison: Suzanne Humphreys

CALL TO ORDER

J. Vanleeuwen called the meeting to order at 3:01 p.m.

APPROVAL OF THE AGENDA

Motion: to accept the agenda as circulated.
(Freeman, Gates) carried.

DECLARATION OF PECUNIARY INTEREST

There was none.

MINUTES OF THE PRECEDING MEETING

Motion: to accept the minutes of March 30, 2016 as
circulated.
(Couture, MacIntosh) carried.

QUINTE WEST PUBLIC LIBRARY BOARD

April 27, 2016 (cont'd)

BUSINESS ARISING FROM MINUTES

There was none.

STAFF REPORTS

Chief Executive Officer's Report – R. Turtle updated the board on activities in the library in the preceding month including programs for weeded materials.

Financial Report

January 2016 showing revenues of \$104,446. and expenditures of \$118,752.

February 2016 showing revenues of \$109,829. and expenditures of \$106,184.

March 2016 showing revenues of \$111,749. and expenditures of \$36,272.

Motion: to accept the CEO's report including Financial reports for January, February and March 2016.

(Gates, Larocque) carried.

DECISION ITEMS/NEW BUSINESS

Policy Review

PERSONNEL POLICIES

Motion: to amend personnel policy #8 Leave of Absence; Bereavement leave to include *sibling* under #1. –five (5) working days.

(MacIntosh, Couture) carried

Motion: to accept the personnel policies #1-25 as presented, save and except #22 *Hiring of Relatives of Staff or Board Members*. R. Turtle will make inquiries into the city's policies for same.

(Freeman, Laroque) carried.

QUINTE WEST PUBLIC LIBRARY BOARD

April 27, 2016 (cont'd)

Board self-assessment

Review of self-assessment toolkit worksheet #2, with discussions.

CORRESPONDENCE, ITEMS OF INFORMATION AND PUBLIC INPUT

R.Turtle shared the new Patron Survey the library will be undertaking soon.

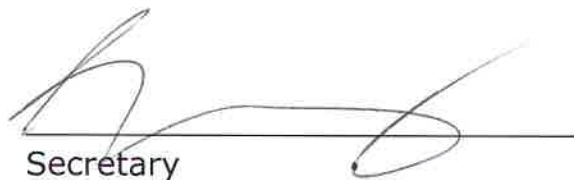
DATE OF NEXT MEETING: May 25, 2016 – 3:00 p.m. – **Quiet Study Room**

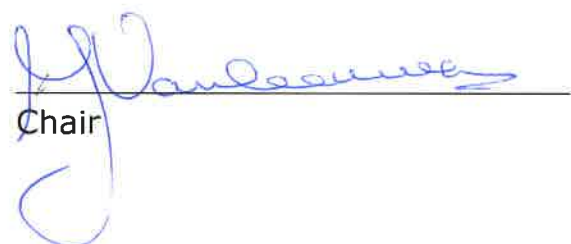
IN CAMERA SESSION

There was none.

ADJOURNMENT

Motion: to adjourn.
(Courtire, MacIntosh) carried.


Secretary


Chair