

MINUTES OF THE  
QUINTE WEST PUBLIC LIBRARY BOARD  
November 30th, 2016 – 3:00 p.m.  
Quiet Study Room

Present: J. Vanleeuwen – Chair  
D. Couture  
S. Freeman  
N. Gates  
C. Lane  
R. MacIntosh  
B. Yakachuk

Staff: R. Turtle  
C. Boutilier  
Y. Wolters

CALL TO ORDER

J. Vanleeuwen called the meeting to order at 3:01 p.m.

APPROVAL OF THE AGENDA

Motion: to accept the agenda as circulated.  
(MacIntosh, Freeman) carried.

DECLARATION OF PECUNIARY INTEREST

There was none.

MINUTES OF THE PRECEDING MEETING

Motion: to accept the minutes of October 26th, 2016  
with modification.  
(Couture, Gates) carried.

## QUINTE WEST PUBLIC LIBRARY BOARD

November 30, 2016 (cont'd)

### BUSINESS ARISING FROM MINUTES

Clarification from October 26<sup>th</sup> minutes: PLOG = Public Library Operating Grant.

R. Turtle reiterated that Radio Frequency Identification (RFID) will not proceed until budget approval is complete, further discussions re: timing and volunteers.

### STAFF REPORTS

**Chief Executive Officer's Report** – R. Turtle updated the board on activities in the library in the preceding month including staff professional development that occurred throughout 2016.

### ONTARIO LIBRARY CONSORTIUM (OLC)

R. Turtle shared that in an effort to maximize budget dollars and to ensure efficiency, Belleville Public Library and Quinte West Public Library are examining the advantages/disadvantages to joining the Ontario Library Consortium (OLC); costs are still being gathered, with discussions.

### **Financial Report for October 2016**

Motion: to accept the Financial report for October 2016 showing revenues of \$206,534 and expenditures of \$106,584.

(Lane, Yakachuk) carried.

### DECISION ITEMS/NEW BUSINESS

There was none.

QUINTE WEST PUBLIC LIBRARY BOARD

November 30, 2016 (cont'd)

**Board self-assessment**

Review of self-assessment toolkit worksheet #5, with discussions.

CORRESPONDENCE, ITEMS OF INFORMATION AND PUBLIC INPUT

R. Turtle shared that due to circumstances, staff receiving Long Service Recognition would receive Trenton Downtown Business Improvement Area (DBIA) certificates to spend locally instead of *complimentary dinner* as per personnel policy #26.

DATE OF NEXT MEETING: December 14, 2016 – 3:00 p.m. Quiet Study Room

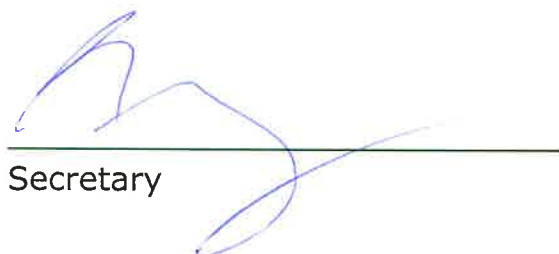
IN CAMERA SESSION

Motion: to go in camera under section 239(3.1) of the Municipal Act, for matters of personnel.  
(Yakachuk, Couture) carried.

Motion: to return the meeting of the library board from an in camera session to an open session.  
(Couture, Gates) carried.

ADJOURNMENT

Motion: to adjourn.  
(MacIntosh, Freeman) carried.

  
Secretary

  
Chair