

MINUTES OF THE  
QUINTE WEST PUBLIC LIBRARY BOARD

October 26th, 2016 – 3:00 p.m.

Multi-Purpose Room

Present: J. Vanleeuwen – Chair  
D. Couture  
N. Gates  
C. Lane  
B. Yakachuk

Staff: R. Turtle  
C. Boutilier  
Y. Wolters

Regrets: S. Freeman  
R. MacIntosh

CALL TO ORDER

J. Vanleeuwen called the meeting to order at 3:01 p.m.

APPROVAL OF THE AGENDA

Motion: to accept the agenda as circulated.  
(Couture, Yakachuk) carried.

DECLARATION OF PECUNIARY INTEREST

There was none.

MINUTES OF THE PRECEDING MEETING

Motion: to accept the minutes of September 28, 2016  
as circulated.  
(Gates, Lane) carried.

## QUINTE WEST PUBLIC LIBRARY BOARD

October 26, 2016 (cont'd)

### BUSINESS ARISING FROM MINUTES

R. Turtle reviewed the Radio Frequency Identification (RFID) report and recommendations; discussions ensued regarding effects of RFID on security, funding, staffing, timeline and future options.

Motion: that the Quinte West Public Library Board approve the RFID project, paid for by reserves.  
(Yakachuk, Couture) carried.

### STAFF REPORTS

**Chief Executive Officer's Report** – R. Turtle updated the board on activities in the library in the preceding month including Public Libraries week, Survey week, Public Library Operating Grant (PLOG) received and the Children's Area updates.

### **Financial Report for September 2016**

Motion: to accept the Financial report for September 2016 showing revenues of \$112,895 and expenditures of \$138,474.  
(Couture, Gates) carried.

### DECISION ITEMS/NEW BUSINESS

#### **Policy Review**

Motion: to accept the Hiring Policy (Personnel Policy #22)  
(Lane, Couture) carried.

Motion: to accept the Workplace Harassment & Sexual Harassment Policy as presented.  
(Gates, Yakachuk) carried.

QUINTE WEST PUBLIC LIBRARY BOARD

October 26, 2016 (cont'd)

**Board self-assessment**

Review of self-assessment toolkit worksheet #4, with discussions.

CORRESPONDENCE, ITEMS OF INFORMATION AND PUBLIC INPUT

There was none.

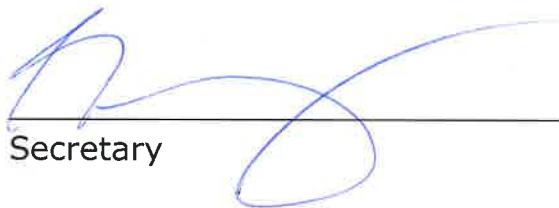
DATE OF NEXT MEETING: November 30, 2016 – 3:00 p.m. Multi-Purpose Room

IN CAMERA SESSION

There was none.

ADJOURNMENT

Motion: to adjourn.  
(Lane, Gates) carried.



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Secretary



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Chair